

## Annexure-D to General Conditions of Contract

**Standard Format for Disagreement Case Filing (Indicative)**

In line with the SOPs, an IE expert should follow a standard format provided below for disagreement case filing and further investigations.

**Disagreement Documentation Report (to be filled by Independent Engineer)**

1. Name of Party	2. Disagreement Reporting Date	3. Has the documentary Evidence been Submitted
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
4. Contract Reference number	5. Party Representative Name Reporting Disagreement	
	Name: _____ Contact: _____ Details: _____	
6. Name of Independent Engineer(IE)		8. Disagreement Reference Number Allocated by IE
7. IE Contact details		
9. Supplementary Note Recording the Disagreement		
[Text]		
<i>Documentary Evidences to be Annexed</i>		
10. Critical Engineering Expertise Relevant to investigate the Disagreement ( Check All Required)		
<div style="display: flex; flex-wrap: wrap; padding: 5px;"> <div style="width: 33%;"><input type="checkbox"/> Engineering Design</div> <div style="width: 33%;"><input type="checkbox"/> Geology</div> <div style="width: 33%;"><input type="checkbox"/> Civil Works</div> <div style="width: 33%;"><input type="checkbox"/> Hydro Mechanical</div> <div style="width: 33%;"><input type="checkbox"/> Electro Mechanical</div> <div style="width: 33%;"><input type="checkbox"/> Electrical Switchgear</div> <div style="width: 33%;"><input type="checkbox"/> Quality Assurance &amp; Inspection</div> </div>		
11. Record Notes of Preliminary hearing Organized by IE with the parties		
[Text]		
<i>Documentary Evidences by Parties along with MoM to be Annexed</i>		
12. Brief Narration on discovery process - after Preliminary hearing & listing of next step to examine the issues and procedural difficulties relating to the case		
[Text]		
<i>Documentary Evidences to be Annexed</i>		
13. Record notes of Hearing/Mediation between the parties and IE		
[Text]		
<i>Documentary Evidences with Video Records to be Annexed</i>		
14. Inspection Records with Field Measurements Conducted by IE		
[Text]		
<i>Documentary Evidences to be Annexed</i>		
15. Record notes of Inspection Briefs by IE along with additional testimony by the Parties if any		
[Text]		
<i>Documentary Evidences &amp; Inspection Reports to be Annexed</i>		
16. Closure Report by IE with Decision & Claim settlement if applicable		
[Text]		
<i>Documentary Evidences to be Annexed</i>		
<b>Final Acceptance by All the Parties</b>		